

COALS ARTISAN PIZZA

Private Dining Reservation

*Thank you for choosing Coals Artisan Pizza for your celebration.
We're honored to be part of your special occasion and look forward to making your event memorable.*

RESERVATION INFORMATION

Host Arrival Time:
Phone Guaranteed Guest Count:
Email Location: ☐ Middletown ☐ St. Matthews
Event Date *Please select one location.*

PRIVATE DINING POLICIES

ROOM FEE	EVENT DURATION	SERVICE CHARGE
Daytime Events (Weekdays & Weekend Lunches): \$50	Private dining reservations are reserved for three (3) hours.	A 20% service charge will be added to the final food and beverage total.
Friday, Saturday & Sunday Evenings: \$75	Lunch events must conclude by 5:00 p.m. to qualify for daytime pricing.	

Parties of more than 26 guests require one additional dedicated server (\$50).

COURTESY CANCELLATION

We understand that plans occasionally change.
If you need to cancel or modify your reservation, we kindly ask for at least 24 hours' notice whenever possible.

Our private dining servers are scheduled specifically for your event and, during evening service, are dedicated exclusively to your party. Your advance notice allows us to adjust staffing while continuing to provide exceptional hospitality to both our guests and our team.

Guest Initials:

GUEST ACKNOWLEDGMENT

I acknowledge that I have read and understand the *Private Dining Reservation Policies*.

Printed Name: Signature:

Date:

Thank you for choosing Coals Artisan Pizza. We look forward to celebrating with you.